

Board of Trustee's Regular Meeting March 9, 2026, Final R1

Meeting Logistics:

Date: Time	Location	Bridge/ Zoom/ Teams	Participant	Moderator
7:00 PM	Crosby Township Center	Live and recorded in the ICRC Video	Passcode NA	Passcode NA

Invitees Listed Below / Actual Attendees in Bold:

Trustee President	Trustee Vice President	Trustee	Community/ Seniors Coord.	Zoning Dir.	Fiscal Officer	Township Attorney	Administrator	Maintenance Sup.	Fire Chief	Sheriff Deputy
Dennis Heyob	Doug Lohman	Rick Losekamp	Brenda Jackson	Rick Espel	Charlie Slaven	Alan Trenz	Chris Venne meier	Jim Niehaus	Jason Davis	Jeromy Rep. Oliver Albert

Reference Handouts/ Attachments and Presentation Materials (If Any): Agenda – only in hardcopy

Purpose: To execute Trustees Meeting as required under the Statutes of the State of Ohio, Hamilton County

Agenda:

#	Meeting Agenda Items	Responsible	Time
1	Call the Trustees Meeting to Order; Pledge of Allegiance to the Flag	D. Heyob	7:00
2	Roll Call Attendance Rick yes – Doug yes - and Dennis yes	C Slaven	7:02
3	Approval of the minutes for the Regular Trustee Meeting on Feb 9, 2026	D Heyob	7:05
4	Roll Call Rick yes Doug yes Dennis yes	C Slaven	7:06
5	Approval of the minutes for the Special Trustee Meeting on Feb 22, 2026	D Heyob	7:08
6	Roll Call Rick yes Doug yes Dennis yes	C Slaven	7:10
7	Approval to pay the bills as has been presented over the past month	D Heyob	7:12
7	Roll Call Rick yes Doug yes Dennis yes	C Slaven	7:14
8	Correspondence : Mr. Heyob; Mr. Lohman; Mr. Losekamp	DH; RL; DL	7:15
9	Guest: Sheriff's Office Report	Oliver Albert	7:30
10	Public at Large: Cathy Deters, Energy Alliance	D. Heyob	7:40
11	Public at Large Mark Feist, Greater Cincinnati Radio Control Club	D. Heyob	7:50
12	Administrator's Report	C. Vennemeier	8:00
13	Legal Report	A Trenz	8:20
14	Maintenance	J Niehaus	8:21
15	Fire Dept Report	J Davis	8:30
16	Community and Seniors Report	B Jackson	8:40
17	Fiscal Report	C Slaven	8:55
18	Zoning Report	R Espel	9:10
19	Old Business : Trustees (DH; DL; RL)	D Heyob	9:15
20	New Business : Trustees (DH; RL; DL)	D. Heyob	9:20
21	Other Concerns	D. Heyob	9:21
22	Executive Session(s) - 2	D. Heyob	9:22

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23	Next Meetings – Regular Monthly Trustee Meeting	D. Heyob	9:30
24	Adjournment	D. Heyob	9:50

Code of Conduct / Ground Rules:

Robert's Rules of Order: staying on time & agenda	Honesty and Integrity with Facts
Transparency, Authenticity and Servant Leadership	Respect and Empathy
Active Listening, Curiosity and open Ideation	Collaboration and Open Brainstorming
Professional Etiquette and Courtesy always	Robert's Rules of Order
Honesty and Integrity	Honesty and Integrity
Transparency and Authenticity	Respectful and Empathy

Expectations: *In compliance with Ohio Revised Code, the Trustees meet monthly publicly to review and approve government actions*

Roles & Responsibilities: Facilitator: D Heyob; Scribe: C Slaven; Timekeeper: D Lohman; D Heyob, D Lohman & R Losekamp Trustee Discussions and Decisions; A Trenz to contribute on all legal issues. C Slaven to contribute on Fiscal Issues.

Results: All agenda Items were discussed, and results were achieved on each item discussed as documented in these minutes. All Open Action Items, Approved Resolutions and Motions Approved are documented below:

Open Action Items:

#	Who	What
1	DH	Gas aggregation proposed – This will need to be on the ballot by August for a November vote. Not applicable to propane; postponed to next meetings ; contact info to be shared
2	DH/ Energy Alliance	Provide the citizens of Crosby with contact information
3	DH	Evaluation of Mold for Chris Vennemeier's office
4	CS	Follow up on the Sheriff cost billings and payments for contract modifications and verify the contract – annual subscription and ACH payments.
5	CV	Get the Ham County safety person to come in next month
6	J Niehaus	Get a hold of Ham County services list of the things they will take
7	J Niehaus	Stehlin to evaluate the mold issue for C V's office to make it safe
8	CS	Build Excel status sheet of all payroll issues by year
9	CS	Follow up on a policy to manage construction projects and the changes.
10	Alan and Dennis	Follow up on the motion to allow Dennis to sign off on the request by Express to get a license from outside Crosby.

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Resolutions Approved:

#	Who Raised	Who Seconded	What was discussed and approved	Approved
15	D Lohman	R Losekamp	Resolve a problem with Brenda's back pay for 2025 at \$1323.12 before deductions – Fiscal Officer is authorized to make this payment.	All Trustees

Motions Approved by All Trustees:

Who Raised	2 nd by	What	Approved R Losekamp	Approved D Lohman	Approved D Heyob
Lohman	Losekamp	Minutes Feb 9 Regular Meeting	yes	yes	Yes
Losekamp	Lohman	Minutes Feb 22 Special Meeting	yes	yes	Yes
Lohman	Losekamp	Approve the Bills as presented over the past month	yes	yes	yes
Lohman	Losekamp	Chris Vennemeier liaison to Energy Alliance can sign for Crosby as needed	Yes	Yes	Yes
Losekamp	Lohman	Motion extension as an amendment for Rack and Blyer to max this at \$60, 550 for Aristocrat	yes	yes	yes
NA	NA	Needs a Motion to allow Dennis to sign, allowing the Express to go outside Crosby to get approval. Deferred	NA	NA	NA
Losekamp	Lohman	Enter Exec Session 1	yes	yes	yes
Lohman	Losekamp	Reenter Trustee Meeting	yes	yes	yes
Lohman	Losekamp	Enter Exec Session 2	yes	yes	yes
Lohman	Losekamp	Reenter Trustees Meeting	yes	yes	yes
Losekamp	Lohman	Adjourn Meeting	yes	yes	yes

All resolutions are filed in the 2025 and 2026 Resolution Books in the Fiscal Office. All Minutes of all public meeting are public records and filed in the Fiscal Office. Approvals are as documented above in Motions and Resolutions.

Call the Trustees Meeting to Order D Heyob

Minutes approved for February 9 and February 22 – D Heyob

Call the Trustees to approve the bills as presented – D Heyob – Approved

Correspondence

□ Mr. Heyob

America 250 Brenda and Chris will handle; Duke Energy higher rates can call for special assistance is available; Cyber Security Chris requested website from org to gov. It is legit approved, Pelican Security. March 3 meeting. Advisory meeting March 10 meeting he will attend: March 19 – 20 meeting available. Storm water plan training planned May

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19th; OTA meeting recordings – login available; 2026 local government meeting March 19 – 20; Energy aggregation. Scam happening on parking and tolls be aware. Letter from Duke is applying for increase in distribution rates.

□ Mr. Lohman

Bird Fest was a success for 1500 attendees: 260 species of birds there. America 250 meeting attended; Horseman Council March 11th 6:30 Shaker Trace meeting forthcoming; Ohio safety sign grants available.

□ Mr. Losekamp – no report

Lieutenant Jeremy DePaoli, Hamilton County Sheriff

Oliver Albert Reporting Oliver Albert reporting Criminal Reports / Noteworthy Incidents: 5 non-criminal activities; no cases for investigation – no cases closed – 5 traffic accidents / arrests – one Ovi; 72 calls for service ; 57 non-billable details ; zero divert responses – no further reports

Public at Large

Cathy Deters Energy Alliances Report and aggregation. The 8.889 rate to expire soon. lots of savings for residents 11% . Goal to save money: power price plus capacity that payers must pay. Tightening supply based on AI center loads driving up pricing on the grid; plus, more use for electrical devices that drive usage. Shopping for power. Asking for a point person to negotiate for us to get the best price. Duke price to compare 10.5cents – want to get to 9.99 cents price. Lots of calls on pricing 50% distribution price from Duke and market rate 50% is for distribution and then the supply price from others based on multiple options. Suppliers look at the load shape PUCO regulated rates and shop rate they have acquired and usage base distribution costs. Chris can have the authority to sign: motion needed and approved. Contact information to be provided.

Mark Feist – Greater Cincy radio-controlled model airplane club and facility. In 27 years in Fairfield model aviation recognized by FAA as a 501c3 org – Duke power station to build a AI data center needs a new solar cell farm and were asked to relocate by 2028; looking at many sites to move to in 2027. They have many programs and safety code with liability insurance. Last claim was in 1985. Provide safety briefs; training programs available/. They have a youth club, kids ‘ clubs: JET STARS Club and Spina Biffa support significantly. Flying Circus is a regular annual event and has a well-maintained site. Many club members are successful in aerospace. STEM support for kids. Reason here: Knollman farms is a possibility. Wants to support the students of Crosby. It has a rough sketch of the pictures provided. Working with Zoning. Runway about 500 ft. Budget being worked out. Access off New Haven and 7 to 10 acres plus fly over about 20 acres. No environmental issues and have processes to mitigate issues if there is anything that happens. Fire Exterminators on site. Recycle all and no garbage cans. Clearances for 400 to 1200 up in space with FAA. CVG controls air spaces and no issues. No fire department issues. In the flood plain – no issues.

Administrator – Chris Vennemeier

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- o America 250 **June 27th** date for Crosby – logistics still be set with Brenda ; Great parks **July 18th** Big Bash BYOP – bring your own picnic. For us we want food trucks and vendors.
- o Web site launches next day crosbytownshipohio.gov more secure site plus new emails: crosbytownshipohio.gov – departments will have their own pages. Will store documents.
- o Permission asked for Hometown Heros program – as a tribute to veterans
- o Fraud and Scam program - 4 pm on Thursday at the center
- o Grants being reviewed - Pickleball courts and playground upgrades being planned
- o Choice One Engineering program – looking at roads and safety signs – tours to provide us with feedback and suggested changes
- o Ham County Mass Care Facilities identified with the help of the Fire Chief: Review facilities that may be available for anything from water – food – pets – temp housing – floods – emergencies - temp help – get ideas on how to handle these issues –and identify everyone who would handle a job. And they could come to the next meeting.

Legal – Alan Trenz – No Report

Maintenance– Jim Niehaus

- o Spent a lot of time building furniture – moving furniture - cleaning
- o Traffic light at 128 and New Haven
- o Household hazardous materials: events by health department picking up hazardous waste– not free – get more information – action is to identify what they will take
- o Drain issue in Aristocrat **add \$2970 to the bid** – got to fix it – add to the \$47k bid - motion
- o Evaluation of Mold and repairs of ceiling for Chris V's office

Fire Department - Chief's Report

- o Runs totals reported 38 Ems details, 27 fire details and total 65
- o PM on tanker 28 – no issues
- o Fire Ext inspection / evaluation – all clear
- o Alpha punch list evaluation to finish their work
- o Doors are still not in – flood gates approved– credit coming - occupancy approved
- o Have occupancy approved
- o Next are the computers to acquire and install then phones
- o Landscape being done internally - will get credit from Alpha

Crosby Community Coordinator; Senior Program Coordinator: Brenda Jackson

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- o Grant sent for 2026 – Butler Rural
- o Lunch monthly meeting Eatery catering
- o Hueston Woods trip a success
- o Scam seminar scheduled this week – recording will be available
- o Chair Volleyball planned
- o Crosby Café planned March 18th
- o Dinner with Friends planned
- o Hidden Valey Lake event planned
- o Brookville Hermitage House Visit Planned \$20 pp
- o Files will be provided to Chris

Fiscal Officer - Charlie Slaven

- o Minutes need for signatures
- o Bank reconciliations distributed for Jan and Feb all accounts
- o 2025 closeout report with expenditures and revenues plus Hinkel Report distributed with our policies
- o Financial Report on appropriations distributed for 2026
- o 2026 budget approved and loaded in UAN – Budget copies given to Maintenance and Fire Dept
- o Tried to close our American Rescue fund and Cares Act fund but could not. We can close them in April 2027. We did not expend all funds in 2025. Encumbrances do not count. Next Apri 1 – 30 to file; closeout.
- o Tax files - All bins and folders for tax and payroll records rec'd – report in excel by year to list and evaluate. I want to get records from IRS and others. 16 – 24 will be addressed.
- o Invoice for Sheriff's costs just rec'd. Contract needed. I want ACH payment and annual payment if possible. Will ask the Sheriff's office for these changes. May need to get the contract changed through Hamilton County.
- o Hamilton County Auditors sent the form letter Sept 2025. They said we are un-auditable. We need to become auditable. We may need external auditors. To get annual audits or write up service. We need better management systems.
- o Large construction project controls. Need Change orders through the same bid process. And we need to get approval of competitive bids from subs that have delivery, scope, quality, cost components that we approve with penalties and incentives for early / late and cost over / under and quality assurances. This is a management control issue. Jim N says this won't work. Dennis H agrees but this firehouse project had a lot of special issues.

Per D Heyob says this doesn't need a policy. Just needs to be looked at for all aspects at the time of the bid. New construction is much easier. Rehab and Add Ons are more difficult. Need to have special trustee meetings. Needs to have a buttoned-up bids. We need to review. Jim N had some comments on how to manage the changes. Did the general get competitive bids? A policy on the change orders may need to be

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drafted. This does not need to be resolved in this meeting. The last project had many changes in the requirements. We need preventative systems. This needs to address corrective actions when there is a problem. This was a design and build project. Comments made by the Trustees, the Public at Large and Jim Niehaus. Needed a review of the original contract.

Zoning- Rick Espel

- o Stats on building applications for the department reported: 3 new homes, 1 commercial building, and another building: New Construction Warehouse.

Old Business:

Mr. Lohman. – Letter from New Haven Express requested to get a new permit from another area– needs a motion to sign off on this that allows them to get the permit from another area. Should have a motion. Deferred to the next meeting. Giving this request to Alan to review. No motion presented for approval.

Mr. Heyob. Fire House update provided and gates that are fire rated with flood protection to be installed, and this will save Crosby many \$\$\$\$. \$11000 architect fee was lost. By July ALL work will be done as expected. CO safe. Some items moved to the fire house. Paint touched up.

Mr. Losekamp – No Report

New Business:

Mr. Lohman – None

Mr. Heyob – new – Brenda's replacement

Mr. Losekamp – No Report

Other Concerns – None

Executive session(s)

First Exec Session. Motion to go to Exec Session at 8:44. Raised by Lohman Seconded by Losekamp. Back is session at 9:04 and Trustee Lohman and seconded by Losekamp for Resolution 15 - 2026 to cover the underpayment for Brenda in 2025. Roll Call - all approved.

2nd Exec session at 9:15 Raised by Lohman Seconded by Losekamp All approved going into Exec Session 2. Back in meeting at 9:29. No motions or resolutions mentioned.

Next Regular Meeting: Regular Trustee Meeting on April 13, 2026, at 7:00 pm at Crosby Township's Senior Center and Township Offices.

Requested a motion to Adjourn which was made by Mr. Losekamp and seconded by Mr. Lohman and approved by the Trustees via a roll call Yes Lohman, Yes Losekamp and Yes Heyob and at 9:30 p.m. adjourned.

Respectfully submitted,

W. Charles Slaven

Fiscal Officer, Crosby Township, Hamilton County, State of Ohio
To be presented for approval at the March 9, 2026, Trustees meeting.
APPROVED:

Dennis Heyob

Doug Lohman

Rick Losekamp